



PERMANENT
OPERATIONAL DOCUMENT

CIG 022
Section B.1

Pre-Licence Factory Inspection Questionnaire

TO BE COMPLETED BY THE LICENCE HOLDER

WARNING:
THIS DOCUMENT IS ONLY VALID IF USED BY ECS MEMBERS
AND THEIR AUTHORISED AGENTS

COVER PAGE EXCLUDED FROM PAGE NUMBERING

Legend:

~~Text strikethrough~~ deleted

Text in red colour added

Approved by:	ECS General Meeting 8-9 April 2014 MCCB meeting 10 April 2019	No. of pages: 3
Date of issue:	September 2014 April 2019	
Supersedes:	PD CIG 022 May 2009 Section B.1 - September 2014	Page 1 of 3

Licence Holder Reference:
 Factory Reference:

PDOD CIG 022 SECTION B.1

Questionnaire to be completed by the Licence Holder

B.1.1 Licence Holder's name and address:				
Licence Holder's name:				
Street and No.:				
Postal Code:				
City:				
Province:				
Country:				
Telephone:	Country Code:	City Code:	Phone:	
Fax:	Country Code:	City Code:	Phone:	
E-Mail:				
Licence Holder's representative name and contact data:				
Name:				
Function:				
Telephone:	Country Code:	City Code:	Phone:	
Fax:	Country Code:	City Code:	Phone:	
E-Mail:				
B.1.2 Category(ies), brand(s) and type designation(s) of the products for which the Certification Mark has been requested:				
B.1.3 Which Certification Mark is requested according to which standards? <i>Please specify the requested type-approval procedure (e.g. ENEC, CB CCA or National).</i>				
B.1.4 Control of Production				
The following questions need only to be answered if the Licence Holder is not the manufacturing site factory :				
1) Are you the owner of the product design for the products as per B.1.2?	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
2) Are you keeping control of design modifications for the products as per B.1.2?	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
3) Do you control the quality system of the manufacturing site factory/factories producing the products as per B.1.2?	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
4) Does your contract with the manufacturing site factory/factories producing the products as per B.1.2 cover questions 1, 2 and 3?	<input type="checkbox"/>	yes	<input type="checkbox"/>	no
Please describe briefly how the contract covers these questions or provide a copy:				

B.1.5 Signed for the Licence Holder:	
Name and Function:	
Place and Date:	Signature:

Note: *The signatory to this form declares the accuracy of the information provided.*